



**SANGAM INSTITUTE OF TECHNOLOGY
SANGAM COLLEGE OF NURSING AND HEALTH CARE EDUCATION, LABASA**

EXPRESSION OF INTEREST

The Sangam College of Nursing and Health Care Education invites qualified individuals to apply for the following position:

HEAD OF SCHOOL - UNDERGRADUATE STUDIES

The main purpose of this position is to plan, organize, and supervise the College's undergraduate programs. This position will also require the incumbent to teach and supervise undergraduate students. The post holder directly reports to the College Director.

- The Head of School will be expected to provide leadership in keeping with the vision, mission, and values of the institution. Responsibilities include, apart from day-to-day operations, creating and maintaining an environment conducive to teaching & learning, and coordinating programme activities and delegating responsibilities to staff as appropriate. The position calls for visionary and mature senior management personnel with flair and skills to develop and maintain international best practices. ***The position will be based in Labasa.***

Minimum Qualifications Required

- Master's degree in Nursing, preferably with a postgraduate diploma in Nurse Practitioner or Midwifery.
- The applicant should have at least five years of nursing management and planning experience.
- The incumbent must be able to demonstrate the ability to manage academic and administrative staff.
- He/She must hold a current license in good standing to practice as a Registered Nurse or Registered Midwife or Registered Nurse Practitioner in Fiji, or be eligible to obtain a license from the Fiji Nursing Council.
- Computer literacy is an important requirement of the position.

Remuneration:

The salary will be negotiated with the successful candidate, based on qualifications and experience. Applications should provide curriculum vitae, an original birth certificate, academic transcripts, and contact addresses of three academic referees, and to be sent to:

“Vacancy – Head of School”
The Director
Sangam College of Nursing and Health Care Education
PO Box 2047
Labasa.

Applications close on Friday 19th December 2025.